

# Sample Student

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## Education

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### Master of Public Health

University of Missouri  
GPA: 3.89/4.00

May 20\_\_  
Columbia, Missouri

### Bachelor of Science in Human Environmental Sciences, emphasis Nutritional Sciences

University of Missouri  
GPA: 3.89/4.00

May 20\_\_  
Columbia, Missouri

## Work Experience

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### Research Assistant:

University of Missouri: *Dr. Mary Smith*

January 20\_\_-Present  
Columbia, Missouri

- Screened for reverse mutant in Arabidopsis Frd3-1 using Agrobacterium Dipping Assay
- Carried out electrophoresis and PCR procedures
- Prioritized tasks and applied time management skills
- Worked effectively on research projects both independently and in a team

### Office Assistant:

University of Missouri: *Human Development and Family Studies*

January 20\_\_-December 20\_\_  
Columbia, Missouri

- Screened and directed incoming phone calls and in-person inquiries to appropriate faculty and staff within the department
- Communicated with students and faculty through e-mail and telephone correspondence

### ESL Teacher:

Mid-Missouri English Educational and Training Services

August 20\_\_-May 20\_\_  
Columbia, Missouri

- Taught intermediate and advanced level English to high school and elementary students
- Evaluated students' performance and maintained records
- Updated students' parents on a regular basis regarding their progress and gave suggestions of in-home activities to increase fluency
- Mentored underprivileged children sponsored by US Youth Exchange Program

## Volunteer

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### Clinical Observation: *Murry Peoples, MS, RD,*

University of Missouri Health Care

December 20\_\_

- Observed patients in the Intense Care Unit
- Communicated with patients on the floors about their injuries and illnesses
- Assisted in optimal patient care and diet analysis

## Special Skills

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Languages: Bilingual (English/French)

Computer: Microsoft Office Specialist Certification, Adobe Acrobat, Adobe Photoshop

## Awards & Memberships

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Honors College: University of Missouri,

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LSUROP Undergraduate Research Internship, University of Missouri,

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Gertha Gunnel Memorial Scholarship, University of Missouri,

20\_\_

Toastmasters International- Columbia, Missouri,

20\_\_