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1. **MISSION/GOALS/OUTCOMES**

1.1. **Mission Statement**

The mission of the University of Missouri Athletic Training Program is to prepare students for a career in athletic training by offering quality education through a variety of clinical experiences and didactic coursework.

1.2. **Program Goals**

1. Prepare students for graduate school or employment in a variety of settings.
2. Educate students to conduct themselves in a professional and ethical manner.
3. Expose and educate students to the practice of evidence based medicine.
4. Provide quality instruction within didactic coursework and clinical experiences.
5. Promote the profession of athletic training through service and leadership.
6. Prepare students to pass the Board of Certification (BOC) examination.
7. Promote athletic training student research and involvement in state, regional and national organizations.
8. Demonstrate interdisciplinary collaboration with other health professions.

1.3. **Student Outcomes**

Students completing the Bachelor of Health Sciences Degree in Athletic Training will be able to demonstrate an understanding of relevant concepts related to the following content areas:

- a. Evidence-Based Practice
- b. Prevention and Health Promotion
- c. Clinical Examination and Diagnosis
- d. Acute Care of Injury and Illness
- e. Therapeutic Interventions
- f. Psychosocial Strategies and Referral
- g. Health Care Administration
- h. Professional Development and Responsibility

2. **ADMISSION/MATRICULATION/RETENTION**

2.1. **Application to the MATP**

1. Acceptance into the University of Missouri.
2. Declare Pre-Athletic Training as your area of interest.
3. Complete ATP Demographic Information form.
4. Complete written statement of professional interests and goals.
5. Sign Technical Standards form to certify the student has read and understands the Technical Standards for admission into the ATP. (Appendix A)
6. Complete Criminal Background Check.
7. Minimum cumulative collegiate Grade Point Average of 2.75/4.0.
8. Minimum grade of a B- in ATHTRN 1100 and 2100.
   - a. Completion of Blood-borne Pathogen Training. (Done in ATHTRN 1100)
   - b. Completion of observation hours. (Done in ATHTRN 1100)
   - c. Signed Confidentiality Waiver. (Done in ATHTRN 1100)
9. Completion and Minimum grade of a B- in ATHTRN 1200 and a grade of a C in ATHTRN 2500, MATH 1100 (College Algebra), ENGLISH 1000 (Exposition), BIO_SC 1010 (Biological Science & Lab) or equivalents. *May be currently enrolled in courses during application process, but must successfully complete for full program acceptance.*
10. Completed a minimum of 12 semester hours, and enrolled in at least 12 semester hours during time of application.
11. Personal interview with ATP Selection Committee. (If selected for an interview, you will be contacted).

After review of applications by the Selection Committee, applicants will be contacted regarding their admissions status.

1. **Transfer Process:**
   Students seeking to transfer to Mizzou from a CAATE accredited Athletic Training Program will need to follow the above application process. Athletic Training courses from a student’s previous institution will be evaluated for equivalency on a case by case basis ONLY for the pre-AT coursework (ATHTRN 1100, 1200, 2100 & 2500).

2. **Time Commitment:**
   The Mizzou Athletic Training Program informs all applicants of the time commitment of clinical experiences. Every student must be available for clinical experiences each day during the hours of 1:00-7:00 p.m. (sometimes later). Some clinical experiences will require early mornings and most will require weekend availability. There could be times prior to and after each semester, as well as between Fall and Spring semesters, that will require student participation in clinical experiences. Occasionally, AT students are also offered the opportunity to travel with teams to away contests that require overnight stays. The Mizzou ATP Student Handbook spells out limitations regarding the maximum number of hours students are permitted to participate in clinical experiences as well as a required 1 day/week with no experience scheduled. Those students unable to commit during these time frames should consider an entry-level Athletic Training Master’s program after completion of their undergraduate degree. Information on entry-level Master’s programs can be found at www.caate.net.

2.2. **Retention Requirements** (Upon formal acceptance into the MATP)
1. Declaration of the Athletic Training major upon notification of formal acceptance into the ATP.
2. Maintain a 2.75/4.0 cumulative GPA. (Refer to section 5.5 Academic Performance)
3. Achieve a minimum grade of B- or C in specific courses listed in the 2015 ATP Student Handbook.

<table>
<thead>
<tr>
<th>COURSES REQUIRING A MINIMUM GRADE OF B-</th>
<th>COURSES REQUIRING A MINIMUM GRADE OF C-</th>
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</thead>
<tbody>
<tr>
<td>ATHTRN 1100 Athletic Training Skills I</td>
<td>ATHTRN 3250 AT Practicum IV</td>
</tr>
<tr>
<td>ATHTRN 1200 Athletic Training Skills II</td>
<td>ATHTRN 3500 Rehab of Athletic Injuries</td>
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<tr>
<td>ATHTRN 2100 Prin &amp; Fund of AT</td>
<td>ATHTRN 3600 Admin of Athletic Training</td>
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<tr>
<td>ATHTRN 2150 AT Practicum I</td>
<td>ATHTRN 3800 Gen Med Conditions</td>
</tr>
<tr>
<td>ATHTRN 3300 Injury Assessment I</td>
<td>ATHTRN 4150 AT Practicum V</td>
</tr>
<tr>
<td>ATHTRN 3220 AT Practicum II</td>
<td>ATHTRN 4500 Nutr for Ath Perf &amp; Rehab</td>
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<tr>
<td>ATHTRN 3400 Injury Assessment II</td>
<td>ATHTRN 4800 Med Diag &amp; Procedures</td>
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<tr>
<td>ATHTRN 3150 AT Practicum III</td>
<td>ATHTRN 4970 Seminar in AT</td>
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<tr>
<td>ATHTRN 3100 Mental Health in AT</td>
<td>ATHTRN 4250 AT Practicum VI</td>
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<tr>
<td>ATHTRN 3200 Therapeutic Modalities</td>
<td>ATHTRN 2500 Elem Human Anatomy</td>
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<td>ATHTRN 2550 Exam Cadaveric Hum Anat</td>
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<td>ATHTRN 2600 Human Physiology</td>
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<td>PH_THR 4250 Kinesiology</td>
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<tr>
<td></td>
<td>PH_THR 4420 Fdns of Therap Exercise</td>
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</tbody>
</table>

5. Provide and maintain proof of CPR/AED certification from one of the below:  
   (Provide Copy of CPR Card)

<table>
<thead>
<tr>
<th>Provider Name</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Heart Association</td>
<td>ACLS</td>
</tr>
<tr>
<td>American Heart Association</td>
<td>BLS Healthcare Provider/BLS Provider</td>
</tr>
<tr>
<td>American Red Cross</td>
<td>CPR/AED for the Professional Rescuer</td>
</tr>
<tr>
<td>American Red Cross</td>
<td>Basic Life Support for Healthcare Providers</td>
</tr>
<tr>
<td>American Safety and Health Institute</td>
<td>CPR for Professionals</td>
</tr>
<tr>
<td>Emergency Care and Safety Institute</td>
<td>Health Care Provider CPR</td>
</tr>
<tr>
<td>National Safety Council</td>
<td>Basic Life Support for Health Care and Professional Rescuers</td>
</tr>
<tr>
<td>Canadian Red Cross</td>
<td>First Responder CPR/AED HCP Level</td>
</tr>
<tr>
<td>Pre-Hospital Emergency Care Council</td>
<td>Cardiac First Responder – Community Level</td>
</tr>
<tr>
<td>(PHECC)</td>
<td>Cardiac First Responder – Advanced Level</td>
</tr>
</tbody>
</table>

*Online ECC courses are only acceptable IF skills are demonstrated and tested in person by a qualified instructor. ACLS Certification Institute’s Advanced Cardiac Life Support is an example of an online ECC course that does NOT meet this requirement because it lacks the live component.

6. 1st Year Students are required to provide proof of passing a physical exam. Use the Mizzou ATP physical form. (Appendix G)

7. Provide proof of up-to-date immunizations to MU Student Health Center. Email your immunization records to immunizations@health.missouri.edu.

8. *1st Year students are required to complete a 2-Step TB Test upon admission into the professional program. 2nd & 3rd Year students are required to complete a 1-Step TB Test prior to the start of Fall semester assignments. TB Tests can be done at the MU Student Health Center or elsewhere. Results must be submitted to MU Student Health.

9. Sign a copy of ‘ATP Communicable Disease Policy,’ annually. (Appendix C)

10. Update Student Emergency Contact Information in E*Value system, annually.


12. Complete University HIPAA training.

13. Sign ‘ATP Confidentiality Acknowledgement Form,’ annually. (Appendix B)

14. **Show and maintain proof of membership in the National Athletic Trainers Association (NATA).

15. Show and maintain proof of Professional Liability Insurance, annually.


17. *Complete 8-panel Drug Screen.

18. Complete School of Health Professions Code of Conduct Training. (Annually, in practicum courses).

*To be completed by May 1 of the year admitted into ATP.

**To be completed by December 1 of the year admitted into ATP.

2.3. Costs Associated with the Athletic Training Program

The Athletic Training Student is responsible for the following costs:


2. Clinical Education uniform. (black pants/shorts, khaki pants/shorts, closed toe shoes)

3. Athletic Training collared polo shirts and t-shirts. ~$25/year
4. Transportation to and from clinical education sites.
5. Food and housing for all clinical education.
6. National Athletic Trainers’ Association student membership. ~$80/year
7. Physical exam, immunizations and any other medical costs.
8. CPR/AED certification. ~$27 every two years.
9. E*Value fee. ~$179/year
10. Individual Professional Liability insurance. ~$40/year
11. Criminal background check (prior to admission). ~$37
12. 8-Panel Drug Screen. ~$30
13. Board of Certification Examination (Last semester in MATP). ~$320

3. CURRICULUM

3.1. Core Course Requirements:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
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<tbody>
<tr>
<td>ATHTRN 1100</td>
<td>Athletic Training Skills I</td>
</tr>
<tr>
<td>ATHTRN 1200</td>
<td>Athletic Training Skills II</td>
</tr>
<tr>
<td>ATHTRN 2100</td>
<td>Principles &amp; Fundamentals of AT</td>
</tr>
<tr>
<td>ATHTRN 2500</td>
<td>Elementary Human Anatomy</td>
</tr>
<tr>
<td>ATHTRN 2550</td>
<td>Examination of Cadaveric Human Anatomy</td>
</tr>
<tr>
<td>ATHTRN 2150</td>
<td>AT Practicum I</td>
</tr>
<tr>
<td>ATHTRN 2600</td>
<td>Human Physiology</td>
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<tr>
<td>ATHTRN 3300</td>
<td>Injury Assessment I</td>
</tr>
<tr>
<td>ATHTRN 2250</td>
<td>AT Practicum II</td>
</tr>
<tr>
<td>ATHTRN 3400</td>
<td>Injury Assessment II</td>
</tr>
<tr>
<td>ATHTRN 3150</td>
<td>AT Practicum III</td>
</tr>
<tr>
<td>ATHTRN 3100</td>
<td>Mental Health in AT</td>
</tr>
<tr>
<td>ATHTRN 3200</td>
<td>Therapeutic Modalities</td>
</tr>
<tr>
<td>PH_THR 4250</td>
<td>Kinesiology</td>
</tr>
<tr>
<td>PH_THR 4420</td>
<td>Foundations of Therapeutic Exercise</td>
</tr>
<tr>
<td>ATHTRN 3250</td>
<td>AT Practicum IV</td>
</tr>
<tr>
<td>ATHTRN 3500</td>
<td>Rehabilitation of Athletic Injuries</td>
</tr>
<tr>
<td>ATHTRN 3600</td>
<td>Administration of Athletic Training</td>
</tr>
<tr>
<td>ATHTRN 3800</td>
<td>General Medical Conditions</td>
</tr>
<tr>
<td>ATHTRN 4150</td>
<td>AT Practicum V</td>
</tr>
<tr>
<td>ATHTRN 4500</td>
<td>Nutrition for Ath Performance and Rehab</td>
</tr>
<tr>
<td>ATHTRN 4970</td>
<td>Seminar in Athletic Training</td>
</tr>
<tr>
<td>ATHTRN 4250</td>
<td>AT Practicum VI</td>
</tr>
<tr>
<td>ATHTRN 4800</td>
<td>Medical Diagnostics &amp; Procedures in AT</td>
</tr>
</tbody>
</table>

Total Credits 75
3.2 Four Year Plan of Study

**Bachelor of Health Sciences in Athletic Training**  
**BHS-AT**

**YEAR ONE – FALL**  
(2) ATHTRN 1100 Athletic Training Skills I  
(3) ATHTRN 2100 Princ & Fund of Athletic Training  
(3) MATH 1100 College Algebra  
(5) BIO_SC 1010/1020 Biological Science & Lab  
(3) HIST/PS 1100/1200 Am History/Government  
*Total = 16 credits*

**YEAR ONE – SPRING**  
(2) ATHTRN 1200 Athletic Training Skills II  
(3) ATHTRN 2500 Elementary Human Anatomy  
(3) ENGLISH 1000 Exposition  
(3) PSYCH 1000 General Psychology (Behavioral Sci)  
(3) Elective  
*Total = 14 credits*

**YEAR TWO - SUMMER**  
(4) ATHTRN 2550 Examination of Human Cadaveric Anatomy  
*Total = 4 credits*

**YEAR TWO – FALL**  
(3) ATHTRN 2150 AT Practicum I  
(3) ATHTRN 2600 Human Physiology  
(4) ATHTRN 3300 Injury Assessment I  
(3) 2000+ Humanities  
*Total = 13 credits*

**YEAR TWO – SPRING**  
(3) ATHTRN 2250 AT Practicum II  
(4) ATHTRN 3400 Injury Assessment II  
(3) 2000+ Behavior/Soc Sci Science  
(3) Humanities (WI)  
*Total = 13 credits*

**YEAR THREE – FALL**  
(3) ATHTRN 3150 AT Practicum III  
(3) ATHTRN 3100 Mental Health in Athletic Training  
(4) ATHTRN 3200 Therapeutic Modalities  
(3) PH_THR 4250 Kinesiology  
(3) PH_THR 4420 Fdn of Therapeutic Exercise  
*Total = 16 credits*

**YEAR THREE – SPRING**  
(3) ATHTRN 3250 AT Practicum IV  
(4) ATHTRN 3500 Rehabilitation of Athletic Injuries  
(3) ATHTRN 3600 Administration in Athletic Training  
(3) ATHTRN 3800 General Medical Conditions  
*Total = 13 credits*

**YEAR FOUR – FALL**  
(3) ATHTRN 4150 AT Practicum V  
(3) ATHTRN 4500 Nutrition for Athletic Perf & Rehab  
(3) ATHTRN 4970 Seminar in Athletic Training (WI)  
(3) Humanities  
(4) Physical Science  
*Total = 16 credits*

**YEAR FOUR – SPRING**  
(3) ATHTRN 4250 Practicum VI  
(3) ATHTRN 4800 Medical Diagnostics & Proced in AT  
(3) Stat/ESC 1300/4170 Elem Stat/Intro to Applied Stat  
(3) Elective  
(3) Elective  
*Total = 15 credits*

*Total Credit Hours earned for BHS in Athletic Training = 120*

Freshman (1st Year) students are considered pre-professional. Students apply for admission into the professional phase of the program during their freshman year. All students applying into the professional phase of the program must meet the minimum requirements for application into the BHS in Athletic Training degree program. Reference the [Application for Admission](#) for complete details.
3.3 ATHTRN Course Descriptions

ATHTRN 1100. Athletic Training Skills I. 2 Credits.
Introduction to athletic training skills. Clinical observation hours required. Graded on A-F basis only. Prerequisite: Restricted to Pre-Athletic Training Majors only.

ATHTRN 1200. Athletic Training Skills II. 2 Credits.
Continuation of athletic training skills. Graded on A-F basis only. Prerequisite: Pre-Athletic Training Majors; Completion of ATHTRN 1100 with the minimum grade of a B-.

ATHTRN 2100. Principles and Fundamentals of Athletic Training. 3 Credits.
Introduces students to the common principles and fundamentals associated with the profession of athletic training. Graded on A-F basis only. Prerequisite: Restricted to Pre-Athletic Training majors.

ATHTRN 2150. Athletic Training Practicum I. 3 Credits.
The first in a sequence of practical/clinical experiences under the direct supervision of a Preceptor. Graded on A-F basis only. Prerequisites: Restricted to Athletic Training Majors; ATHTRN 1100, 1200, 2100.

ATHTRN 2250. Athletic Training Practicum II. 3 Credits.
The second in a sequence of practical/clinical experiences under the direct supervision of a Preceptor. Graded on A-F basis only. Prerequisites: Restricted to Athletic Training majors; Completion of ATHTRN 2150 with the minimum grade of a B-.

ATHTRN 2500. Elementary Human Anatomy. 3 Credits.
Analysis of the structure and function of cells, tissue, and organ systems. Emphasis is placed on the muscular, skeletal, and nervous systems as they relate to human movement. Graded on A-F basis only. Prerequisite: Restricted to Pre-Athletic Training Majors only.

ATHTRN 2550. Examination of Cadaveric Human Anatomy. 4 Credits.
Study of the human body utilizing cadaver specimens. Special emphasis will be placed upon the skeletal, muscular and nervous systems. Graded on A-F basis only. Prerequisite: Restricted to Athletic Training Majors; Completion of ATHTRN 2500 with a minimum grade of C.

ATHTRN 2600. Human Physiology. 3 Credits.
Investigation into the structure, function, physiology, and biochemistry of the cardiovascular, lymphatic, respiratory, digestive, urinary, endocrine, and reproductive systems. Graded on A-F basis only. Prerequisites: Restricted to Athletic Training Majors Only; Completion of ATHTRN 2500 with the minimum grade of a C.

ATHTRN 3100. Mental Health in Athletic Training. 3 Credits.
Study of psychosocial strategies, mental health referral policies and clinical application to athletic training. Prerequisite: Restricted to Athletic Training majors; PSYCH 1000.

ATHTRN 3150. Athletic Training Practicum III. 3 Credits.
The third in a sequence of practical/clinical experiences under the direct supervision of a Preceptor. Graded on A-F basis only. Prerequisites: Restricted to Athletic Training Majors only; Completion of ATHTRN 2250 with the minimum grade of a B-.

ATHTRN 3200. Therapeutic Modalities. 4 Credits.
Study of therapeutic modalities utilized in the treatment and rehabilitation of athletic injuries. Graded on A-F basis only. Prerequisites: Restricted to Athletic Training majors; Completion of ATHTRN 2250 with the minimum grade of a B-.
ATHTRN 3250. Athletic Training Practicum IV. 3 Credits.
The fourth in a sequence of practical/clinical experiences under the direct supervision of a Preceptor. Graded on A-F basis only. Prerequisite: Restricted to Athletic Training majors; Completion of ATHTRN 3150 with the minimum grade of a B-.

ATHTRN 3300. Injury Assessment I. 4 Credits.
A systematic approach to injury evaluation of the lower extremity and spine. Graded on A-F basis only. Prerequisites: Restricted to Athletic Training majors; Completion of ATHTRN 2100 with the minimum grade of a B- and ATHTRN 2500 with a minimum grade of a C.

ATHTRN 3400. Injury Assessment II. 4 Credits.
A systematic approach to injury evaluation of the upper extremity, spine and head. Graded on A-F basis only. Prerequisites: Restricted to Athletic Training majors; Completion of ATHTRN 3300 with the minimum grade of a B-.

ATHTRN 3500. Rehabilitation of Athletic Injuries. 4 Credits.
Study of rehabilitation principles and techniques used to return active individuals to their sport/activity. Graded on A-F basis only. Prerequisites: Restricted to Athletic Training majors; Completion of ATHTRN 3200 with the minimum grade of a B-.

ATHTRN 3600. Administration of Athletic Training. 3 Credits.
Examines the organization and administrative aspects of athletic training. Graded on A-F basis only. Prerequisite: Restricted to Athletic Training majors.

ATHTRN 3800. General Medical Conditions. 3 Credits.
Examination of illness and disease found within the athletic population. Course graded on A-F basis only. Prerequisites: Restricted to Athletic Training Majors only, Completion of ATHTRN 3150 with the minimum grade of a B-.

ATHTRN 4150. Athletic Training Practicum V. 3 Credits.
The fifth in a sequence of practical/clinical experiences under the direct supervision of a Preceptor. Graded on A-F basis only. Prerequisite: Restricted to Athletic Training majors; Completion of ATHTRN 3250 with the minimum grade of a B-.

ATHTRN 4250. Athletic Training Practicum VI. 3 Credits.
The sixth in a sequence of practical/clinical experiences under the direct supervision of a Preceptor. Graded on A-F basis only. Prerequisite: Restricted to Athletic Training majors; Completion of ATHTRN 4150 with the minimum grade of a B-.

ATHTRN 4500. Nutrition for Athletic Performance and Rehabilitation. 3 Credits.
Nutritional study examining how nutrition impacts sports performance. Graded on A-F basis only. Prerequisites: restricted to Athletic Training majors; PH_THR 4420.

ATHTRN 4970W. Seminar in Athletic Training – Writing Intensive. 3 Credits.
Capstone senior athletic training course. Graded on A-F basis only. Prerequisite: Restricted to Athletic Training majors; Completion of ATHTRN 3250 with the minimum grade of a B-.

ATHTRN 4800. Medical Diagnostics & Procedures in Athletic Training. 3 Credits.
Study of advanced medical and clinical athletic training skills. Emphasis is placed on diagnostic testing and procedural skills used in medical and athletic training facilities. Graded on A-F basis only. Restricted to Athletic training majors; Completion of ATHTRN 4150 with a minimum grade of B-.
3.4 Academic Advising

1. Pre Athletic Training Students: As a pre-athletic training major in the School of Health Professions, the student is assigned to an SHP Academic Advisor. The Student Services Office, located in 101 Lewis Hall, in SHP is open from 8:00 am to 5:00 pm, Monday-Friday. Students need to call 573-882-8011 to schedule an appointment meet with their advisors. For more information, go to: http://shp.missouri.edu/atp/advising.php

2. Professional Program Students: During the professional program, students should meet with an AT faculty advisor for additional advising during enrollment periods.

4. CLINICAL EDUCATION

4.1. Clinical Courses
Clinical education experiences are assigned as a component of the following courses:
1. ATHTRN 2150 AT Practicum I
2. ATHTRN 2250 AT Practicum II
3. ATHTRN 3150 AT Practicum III
4. ATHTRN 3250 AT Practicum IV
5. ATHTRN 4150 AT Practicum V
6. ATHTRN 4250 AT Practicum VI

4.2. Preceptor Responsibilities
1. Clinical Education experiences will be under the direct supervision of a Preceptor.
2. The Preceptor must be physically present and have the ability to intervene on behalf of the athletic training student to provide ongoing and consistent education.
3. The Preceptor must provide instruction and assessment of the current knowledge, skills and clinical abilities.
4. The Preceptor provides instruction and opportunities for the student to develop clinical integration proficiencies, communication skills and clinical decision-making during actual patient/client care.
5. The Preceptor provides assessment of athletic training students’ clinical integration proficiencies, communication skills and clinical decision-making during actual patient/client care.
6. Preceptor facilitates the clinical integration of skills, knowledge and evidence regarding the practice of athletic training.
7. Athletic training students must be instructed on athletic training clinical skills prior to performing those skills on patients. Instruction of clinical skills can be taught by faculty or preceptors and can occur in the classroom, lab or during clinical experience.
8. Preceptors must demonstrate understanding of and compliance with the MATP’s policies and procedures.

4.3. Clinical Assignments
Each student will have a clinical assignment as a component of their respective clinical course. Clinical experience assignments include, but are not limited to:
1. Individual and team sports;
2. Sports requiring protective equipment (e.g. Helmet and shoulder pads);
3. Patients of different sexes;
4. Non-sport populations (e.g. Outpatient clinical, emergency room, primary care office, industrial, performing arts, military);
5. A variety of conditions other than orthopedic (e.g. Primary care, internal
4.4. **Clinical Course Components**

1. **Clinical Hours/Clinical Hour Policy:**
   a. Students enrolled in an MATP Clinical course will complete a minimum of 5 hours and a maximum of 35 hours per week.
   b. Each student will have a minimum of one (1) day off a week, each seven (7) days.
   c. Students may be expected to attend clinical experiences outside of the University Academic Calendar.
   d. “Quality educational clinical hours” are encouraged versus “quantity clinical hours.” Students should be actively learning during clinical hours, versus “sitting around.”
   e. In rare and extenuating circumstances, there could be a situation in which the student cannot meet the minimum or may exceed the maximum number of hours. This kind of situation should be predictable with good scheduling each week of the clinical experience. When it is known the student will be in a situation where he/she will not be able to meet the minimum standard or may exceed the maximum allowable hours, the student may request permission to record hours not consistent with policy. The student will complete the “Permission for AT Student to Record Hours Not Consistent with Policy” form (Appendix J). The form must be signed by the student and the supervising Preceptor, then be presented to the Program Director no later than 3 days prior to date permission is required for consideration of approval. If the Program Director does approve of this, he/she will sign the form, place a copy in the student file and provide a copy to the student and the Clinical Education Coordinator.
      • Nothing pertaining to this approval by the Program Director allows for any other deviation from the policy. The student must continue to be granted a day off for the week and the hours must continue to be “quality hours.”

2. **Evaluation:** As part of the clinical course/clinical experience, evaluations will be conducted as follows:
   a. Athletic training student will evaluate the Preceptor and Clinical Site at end of clinical experience.
   b. Preceptor will evaluate the ATS at mid semester and end of clinical experience.
   c. ATS will complete Self Evaluations at mid semester and end of clinical experience.
   d. Preceptor will complete Self Evaluations at end of clinical experience.
   e. MATP Clinical Education Coordinator will evaluate each clinical site, annually.

3. **Assignments/Course work:**
   a. Each syllabus will outline the Skills and Clinical Integrated Proficiencies (CIP’s) that are assigned to the course.
   b. Semester end comprehensive practical examination will be administered as part of each practicum course.
   c. Other course assignments are listed on the individual course syllabi.

4.5. **Clinical Education Health and Safety:**

1. Students must annually sign Technical Standards. (Appendix A)
2. Student must annually complete Blood Borne Pathogen Training.
3. Students must complete a physical exam upon admission into the ATP. (Appendix G)
4. Students must have access to the individual Emergency Action Plan (EAP) for each clinical site.
5. Students must read and sign the MATP Communicable Disease Policy annually. (Appendix C)

4.6. Confidentiality
   1. Students are required to follow relevant state and federal laws and policies related to privileged and protected information. Students must check with the clinical site preceptor regarding the site’s policies on confidentiality. Students will annually sign a Mizzou ATP Confidentiality waiver. (Appendix B).
   2. Students are required to complete University HIPPA Training.

5. POLICIES

University of Missouri Policies

5.1. Academic Integrity
   1. Academic integrity is essential to our institutional values of respect, responsibility, discovery, and excellence. These values are fundamental to the everyday function of our academic community, as well as to the goals and vision we have for the University of Missouri. http://osrr.missouri.edu/honor-pledge/index.html
   2. The Mizzou ATP will follow the University of Missouri Guidelines and processes for academic integrity. http://osrr.missouri.edu/academicintegrity/index.html

5.2. Students with Disabilities/Accommodations
   1. The University of Missouri complies with the guidelines set forth in the American Disabilities Act of 1990.
   2. Students seeking accommodations during clinical rotations must:
      a. Request accommodation on the MATP Technical Standard Form
      b. Self-identify to the Disability Center, http://disabilityservices.missouri.edu
      c. If disability related accommodations are necessary (for example, a note taker, extended time on exams, captioning), please register with the Disability Center, S5 Memorial Union, 573-882-4696, and then notify the course instructor of your eligibility for reasonable accommodations.
      d. After meeting with the Disability Center, students are encouraged to meet with the Clinical Education Coordinator to discuss clinical rotation concerns or needs.
      e. The Clinical Education Coordinator is available to assist students in developing a plan for accommodations during clinical rotations, utilizing the recommendations of the Disability Center. The expectations for successfully completing clinical rotations are the same for all students regardless of their abilities; however, the strategies used to complete clinical rotations may differ.
      f. The Clinical Education Coordinator encourages students to identify their needs as early as possible. Only with student permission, can the Clinical Education Coordinator share these needs with the clinical site preceptor.

5.3. University of Missouri Standard of Conduct
   1. The University of Missouri Student policies and procedures are found in the M Book.
   2. The University of Missouri Student Conduct is found at http://conduct.missouri.edu/
MIZZOU Athletic Training Program Policies

5.4 Standards of Professional Conduct
1. The MATP expects professional behaviors from all students associated with the MATP at all times.
2. Athletic training students enrolled in the MATP must adhere to the following Standards of Professional Conduct:
   a. Comply with the NATA Code of Ethics.
   b. Comply with the BOC Standards of Professional Practice.
      • Students charged with a misdemeanor or felony related to a drug or alcohol offense will be subject to disciplinary action that could include dismissal from the MATP, as outlined in 5.4.3.
   c. Meet the Athletic Training Technical Standards for admission and retention. (Appendix A)
   d. Comply with the University of Missouri Standard of Conduct.
   e. Maintain membership in the National Athletic Trainers’ Association. (Appendix L)
3. Failure to demonstrate professional behavior as outlined in 5.2 could result in dismissal from the program.
   a. The MATP will monitor professional behavior of all students associated with the program at all times. Faculty will discuss concerns regarding professional behavior with students as they occur. These infractions will be documented and filed in the student file.
   b. When indicated, the MATP will coordinate with the MU Office of Student Conduct. Disciplinary action will depend upon the severity and/or frequency of the infraction(s).
      It may consist of a warning, probation, alteration of final grade, failing of the course, or dismissal from the program. Discussions with the student, either by the specific faculty member or the ATP Director, will occur at each level of disciplinary action.
      Probation for disciplinary action will be determined on an individual basis by the Program Director after consultation with the program faculty.
   c. A severe infraction can result in dismissal from the program without prior disciplinary action.

5.5 Academic Performance
1. All students in the professional phase of the program are expected to maintain at least a 2.75 cumulative grade point average (including all transcripted coursework), with minimum grade requirements in certain courses. (See Section 2.2.3) A student who fails to achieve a minimum 2.75 cumulative GPA will be placed on academic probation.
2. Attendance in all ATP courses is mandatory. The expectations of a healthcare professional begin with being dependable, on time, knowledgeable and skilled. Being absent from class not only creates challenges to the learning process, it begins to show that a student may not be dependable in the work setting. Additionally, discussions had in class cannot be replicated. During discussions, it is expected that each student participate and contribute to the general knowledge of the class. (Please see Appendix M and your course syllabus for specific details regarding the attendance policy)
3. Minimum Competency and remediation; Students must pass all Skill Evaluations and Clinical Integrated Proficiencies (CIP’s). Student’s receiving below a passing score on a Skill Evaluation or CIP will be required to perform remediation of the activity to demonstrate mastery. The original Skill or CIP score will be utilized in the course grade.
4. Failure to achieve the minimum grade or higher in a required course may result in probation with conditions or dismissal from the program. The student may request a
meeting to discuss these options. A final decision will be made by the core faculty. Failure to earn the minimum required grade in a Practicum course will result in a suspension of AT Program coursework until the course can be taken again and the minimum grade achieved. Since AT Program coursework is only offered one time per academic year, this would require a student to suspend AT coursework for an academic year.

5. Failure to achieve a cumulative grade point average of 2.75 at the end of any semester will result in the student’s performance being reviewed and being placed on academic probation. Additional possible outcomes of this review include:
   a. Remediation of weak areas of content or performance, or
   b. Dismissal from the program, or
   c. Alternative action as deemed appropriate by faculty.

6. In any case of probation or dismissal from the MATP, the student will receive written notification of his/her status from the MATP Director. The student has the right of appeal/due process, see grievance policy.

7. Policy on Academic Probation
   a. At the end of each semester* students with a cumulative GPA below 2.75 are placed on probation.
   b. If at the end of the following semester the cumulative GPA is 2.75 or better, the probationary status is removed. A student on probation who improves the cumulative GPA but fails to raise the cumulative GPA to 2.75 will be allowed a second probationary semester. AT student will not be permitted a third probationary semester. Failure to improve the cumulative GPA to 2.75 or better at the end of the second probationary semester will result in dismissal from the program.
   c. A student is subject to dismissal upon failure to improve the cumulative GPA after the first probationary semester

8. Reinstatement after Dismissal from the Program
   a. If a student has been dismissed from the program due to low GPA, the student will have the option of requesting reinstatement to the program. Minimum requirements to be met in order to be considered for reinstatement are:
      1. The cumulative GPA has been raised to be at or above 2.75.
      2. The GPA of ATP coursework is 3.0 or better at the time of dismissal. Students whose ATP coursework GPA is below 3.0 at time of dismissal will not be considered for reinstatement. ATP coursework is considered any class with the ATHTRN prefix. These courses could be taken during the pre-professional or professional phase of the program.
      3. If a student is reinstated, the student will begin the sequence of AT coursework where they were when dismissed (for example, if a student was dismissed after the second Fall semester in the AT program, if readmitted, they would begin again in the second Spring semester).

*Note: Summer session is not counted as a semester

5.6 Communicable Disease Policy
   a. The purpose of this policy is to ensure the welfare of the students enrolled within the MATP as well as patients that MATP students may come in contact with during their clinical educational experiences
   b. Students must annually sign the Communicable Disease Policy. (Appendix C).
5.7 Confidentiality Policy
1. As an ATS in the MATP, you will be exposed to private confidential medical information.
2. Confidentiality of the student athlete’s medical records must be maintained and are considered legal documents.
3. Athlete medical documentation is not to leave the athletic training facility.
4. Any questions or concerns from the press, professional scouts, or others must be directed to your Preceptor.
5. Anyone associated with access to documents that are the property of the Athletic Department will fully comply with all regulations set forth by the Health Information Portability and Accountability Act (HIPAA).
6. Never discuss an athlete’s injury with anyone other than the player, Preceptor, and the Team Physician.
7. Under no circumstances should you discuss the injury of one athlete with a different athlete. If an athlete should ask about another athlete’s injury, refer them to your Preceptor.
8. Anything an athlete tells you falls within the realm of medical confidentiality.
9. Each ATS must sign a confidentiality waiver annually. (Appendix B)
10. Each ATS must complete the University of Missouri HIPAA Training.

5.8 Professional Appearance/Dress Code
1. As health care professionals, MATP students shall adhere to the following dress code.
2. Pants/Shorts
   a. Khaki or black dress/Docker type pants/shorts must be worn.
   b. Shorts must be appropriate length (mid-thigh).
   c. No leggings, capris, yoga pants, cargo, track, wind, sweat pants or jeans.
3. Shirts/Sweatshirts/Jackets
   a. MIZZOU Athletic Training or Sports Medicine t-shirts or Polo’s must be worn and tucked in to pants/shorts.
   b. MIZZOU Athletic Training or Sports Medicine pull-overs/sweatshirts may be worn.
   c. During inclement weather, solid color jackets/coats/rain gear may be worn.
4. Hats: MIZZOU hats may be worn outside.
5. Footwear: Shoes must be closed toe. Shoes with laces must be tied.
6. Logo’s
   a. Only MIZZOU or University of Missouri logos are permitted on clothing/hats worn clinical experiences.
   b. Only MIZZOU Athletic Training or Sports Medicine logo t-shirts and polo’s will be worn during clinical experiences.
7. Grooming/Other
   a. Hair must be kept neat and clean, long hair needs to be pulled back.
   b. Tattoos must be covered.
   c. Jewelry must be kept to a minimum.
      i. No facial piercings.
      ii. No hoop or large earrings.
   d. Fingernails need to be kept clean and trimmed, no artificial finger nails.
8. The dress code applies at all times when in the Athletic Training Facilities.
5.9 Cell Phone Policy
1. Cell phones are not permitted on-site during clinical experiences, unless approved by the clinical site preceptor. (For example as part of an EAP, etc.)
2. Cell phone must be set to vibrate or silence.
3. At no time shall cell phones be utilized during clinical experiences for personal texting, social media or games.

5.10 Social Media Policy
4. Definition of Social Media: includes but is not limited to blogs, podcasts, discussion forums, on-line collaborative information and publishing systems that are accessible to internal and external audiences (i.e., Wikis), RSS feeds, video sharing, Twitter, and social networks like MySpace and Facebook.
5. The MATP respects the individual’s decision to post materials on the web but also expects a certain standard of conduct in regard to such posting therefore anything that portrays you, the MATP, or the University in a negative light, including photographs and written comments is prohibited.
6. If you are of legal drinking age and choose to consume alcohol, do not wear any MIZZOU Athletic Training apparel while doing so.
7. Refrain from posting, discussing or speculating about internal Athletic Department information or operations of the University, MIZZOU Athletics, or your clinical education site/team.
8. As a member of the MATP, it is considered inappropriate to:
   a. Post photographs depicting harm/inappropriate behavior.
   b. Post using the UNIVERSITY OF MISSOURI or MIZZOU logos for endorsements.
   c. Post using the UNIVERSITY OF MISSOURI or the MIZZOU name to promote a product, cause, political party, or candidate.
   d. Update/post to social media sites about team issues, clinical site issues, on or off campus.
   e. Update/post to social media sites once inside the locker room for competition or during competition.
   f. Post/tweet about internal matters involving the MATP, athletics department, the UNIVERSITY OF MISSOURI campus, the Southeast Athletic Conference, or the NCAA.
9. Postings on personal profiles, groups and chat rooms are in the public domain and easily accessible by anyone including reporters, parents, coaches, groupies, predators, employers, and graduate school admissions officials. Once information is posted, it can be retrieved by computer savvy individuals even after it has been deleted.
10. Remember that you represent yourself, your family, the University, the MATP, and prospective students, so think twice before posting.

5.11 Travel Policy
1. Traveling with an athletic team or to an athletic training conference/symposium as an Athletic Training Student (ATS) is a privilege. You are encouraged to travel for the experience, if the opportunity arises.
2. When you are requested to travel with a team or to an academic conference you are not automatically excused from your academic courses or your assigned Clinical Site. It is your responsibility as the student to notify your professors. See Attendance Policy in your course syllabus.
3. Travel Procedures: ATS must be on time to all Itinerary Activities. Preceptor will notify ATS of any time changes. Itinerary is always subject to change.
b. Purpose: Your purpose for traveling with an athletic team is to function as an ATS; act accordingly. Your purpose for traveling to a conference is to attend educational sessions; act accordingly.
c. Once you leave campus as an ATS with a team or the MATP, you are on official University business.
d. Your Preceptor or Faculty member is your immediate supervisor. The ATS is expected to travel to and from the event with the team/group.
e. Do not leave the hotel/team/group, unless you have made prior arrangements with your Preceptor or Faculty member.

4. As an ATS of the MATP, you are not allowed to drink alcohol during travel.
5. During travel you are a University of Missouri Student and a member of the MATP therefore must abide by the University of Missouri Standard of Conduct and MATP Student Handbook.

5.12 Alcohol and Tobacco Policy
1. Students are not allowed to consume any tobacco products while engaged in the clinical education portion of the MATP. This includes anytime while traveling with the University athletic teams as an ATS.
2. Students are not allowed to consume any alcohol products when engaged in the clinical education portion of the MATP. This includes anytime while traveling with the University athletic teams as an ATS.
3. Outside of official University functions, students should use discretion when consuming alcohol (if of legal age).
4. Students are discouraged to consume alcohol in the presence of or with University of Missouri Athletes.

5.13 Gambling Policy
1. Prospective or enrolled ATS shall not knowingly:
   a. Provide information to individuals involved in organized gambling activities concerning intercollegiate athletics competition.
   b. Solicit a wager on any intercollegiate team.
   c. Accept a wager on any team representing the institution.
   d. Participate in any gambling activity that involves intercollegiate athletics through a bookmaker, a parlay card or any other method employed by organized gambling.

5.14 Fraternization Policy
1. Personal relationships between Athletic Training Students and Athletes, Graduate Assistants, Coaches on any level other than collegial are strongly discouraged.
2. However, should a non-platonic relationship develop, all interactions should remain on a professional level while performing any duties within the scope of athletic training and the MATP.
3. If a relationship does develop (please disclose to faculty) or is discovered, the Athletic Training Student will be reassigned to a clinical experience in which the relationship is not present.

5.15 MATP Leave of Absence Policy
1. Athletic training student (ATS) considering a leave of absence that will result in a break in enrollment of one or more semesters must first contact their School of Health Professions advisor and the MATP Program Director to inform them of their intent, the reason requesting leave and the expected duration.
2. The ATS will submit a letter requesting an official leave of absence to the Athletic Training Program Director. This letter will explain the reason for the request, the anticipated length of leave, as well as anticipated return to the program.

3. The Program Director will review the request, consult with the ATP personnel and make a decision.

4. The Program Director will notify the ATS and the student’s advisor of the decision. If a leave of absence is granted, it will be the responsibility of the ATS to resolve all issues pertaining to their support (e.g., scholarships, financial aid, etc.) with their School of Health Professions advisor or other relevant authority before departure.

5. At least 60 days prior to the completion of the Leave of Absence, the ATS must notify the Program Director and their SHP advisor so that the re-entry process can be initiated. The ATS will re-enter the program at the point in the educational sequence where they left.

6. It will be the responsibility the ATS to complete any University of Missouri requirements for re-application and acceptance to the University.

5.16 Mizzou ATP Grievance Policy

1. The grievance policy for the MATP involves the following procedures:
   a. Student should initiate discussions directly with the involved faculty member or peer to resolve the concern.
   b. If the involved parties are unable to resolve the differences, the student should provide a written complaint to the Program Director within 10 working days following the non-resolution.
   c. Upon receipt of such complaint, the Program Director will investigate the situation, consult with the Department Chair and provide a written response to the student within 20 working days.
   d. If the student remains dissatisfied with the proposed resolution, the student may file a complaint directly with the Department Chair within 10 working days. The Department Chair can uphold the decision, offer another resolution or refer the complaint to the Dean of the School of Health Professions.
   e. Continued dissatisfaction with the proposed resolution would warrant a complaint directly to the Dean of the School of Health Professions and must follow procedure outlined in the SHP handbook available on the web.
   f. Additional information relative to grievance may be found at:
      i. University of Missouri M-book
      ii. University of Missouri Student Grievance Rules

5.17 Grade Appeal Process

1. Athletic Training students are subject to the general regulations of the University. The MATP has established guidelines for a grade appeal:
   a. Appeal of a grade awarded for a class assignment or test is initially made to the instructor within ten days of receiving the disputed grade.
   b. Appeal of the instructor’s response to the disputed grade is written and submitted to the Program Director within ten days of the receipt of the initial instructor’s response. The student will be given the opportunity to present the grievance to the faculty member who will meet and discuss the appeal. The final determination shall be in writing from the Program Director to the student and instructor.
   c. At each level, the response to the student’s appeal must be made within a reasonable amount of time (5 business days).
   d. Appeal of a course grade will be initiated according to the University’s Grade Appeal Process Academic Regulations Article VII, Section 1.
Athletic Training Program
School of Health Professions
University of Missouri Health System

TECHNICAL STANDARDS FOR ADMISSION

The Mizzou Athletic Training Program (ATP) is a rigorous and intense program that places specific requirements and demands on the students enrolled in the program. An objective of this program is to prepare graduates to enter a variety of employment settings and to render care to a wide spectrum of individuals engaged in physical activity. The technical standards set forth by the ATP establish the essential qualities considered necessary for students admitted to this program to achieve the competencies of an entry-level athletic trainer, as well as meet the expectations of the Commission on Accreditation of Athletic Training Education. The following abilities and expectations must be met by all students admitted to the ATP. In the event a student is unable to fulfill these technical standards, with or without reasonable accommodation, the student will not be admitted into the program. Compliance with the program’s technical standards does not guarantee a student’s eligibility for the BOC exam.

Candidates for selection to the Athletic Training Program must demonstrate:

1. The mental capacity to assimilate, analyze, synthesize, integrate concepts and problem solve to formulate assessment and therapeutic judgments and to be able to distinguish deviations from the norm.
2. Sufficient postural and neuromuscular control, sensory function, and coordination to perform appropriate physical examinations using accepted techniques; and accurately, safely and efficiently use equipment and materials during the assessment and treatment of patients.
3. The ability to communicate effectively and sensitively with patients and colleagues, including individuals from different cultural and social backgrounds; this includes, but is not limited to, the ability to establish rapport with patients and communicate judgments and treatment information effectively. Students must be able to understand and speak the English language at a level consistent with competent professional practice.
4. The ability to record the physical examination results and a treatment plan clearly and accurately.
5. The capacity to maintain composure and continue to function well during periods of high stress.
6. The perseverance, diligence and commitment to complete the ATP curriculum as outlined and sequenced.
7. Flexibility and the ability to adjust to changing situations and uncertainty in clinical situations.
8. Affective skills and appropriate demeanor and rapport that relate to professional education and quality patient care.

Candidates for selection to the Mizzou ATP will be required to verify they understand and meet these technical standards or that they believe that, with certain accommodations, they can meet the standards. The University of Missouri Disability Center (573-882-4696), located at S5 Memorial Union, Columbia, MO 65211, will evaluate a student who states he/she could meet the program’s technical standards with accommodation and confirm that the stated condition qualifies as a disability under applicable laws.

If a student states he/she can meet the technical standards with accommodation, then the university will determine whether it agrees that the student can meet the technical standards with reasonable accommodation; this includes a review of whether the accommodations requested are reasonable, taking into account whether the accommodations would jeopardize clinician/patient safety, or the educational process of the student or the institution, including all coursework and clinical experiences deemed essential to graduation.

I certify that I have read and understand the technical standards for selection listed above, and I believe, to the best of my knowledge, that I meet each of these standards without accommodation. I understand that if I am unable to meet these standards I will not be admitted into the program.

Signature of Applicant: ____________________________ Date: ____________________________

Alternative statement for students requesting accommodation:

I certify that I have read and understand the technical standards for selection listed above and I believe, to the best of my knowledge, that I can meet each of these standards with certain accommodations. I will contact the University of Missouri Disability Center (573-882-4696), located at S5 Memorial Union, Columbia, MO 65211 to determine what accommodations may be available. I understand that if I am unable to meet these standards with or without accommodations, I will not be admitted into the program.

Signature of Applicant: ____________________________ Date: ____________________________
Acknowledgement of Confidentiality

As a student involved in the AT Program at the University of Missouri, I understand that I may be exposed to sensitive and confidential information regarding patient medical information.

I understand that what I learn and observe through my involvement in this program with regards to personal patient information or any University business is not to be discussed with anyone.

I also understand that I cannot access confidential information for any reason other than for that which I have been asked to do by my supervisor.

I understand that the NATA Code of Ethics and the Confidentiality section of the Athletic Training Standards for Professional Practice serve as guidelines with regards to information I may be presented.

I understand that I am jeopardizing my opportunity to pursue the practical aspect of the Athletic Training experience and potentially subjecting the University to litigation for the violation of confidentiality as outlined in this document. A violation of this policy would result in disciplinary action by the Athletic Training Education Program Director, which could result in termination from the program.

________________________________________  __________________________
Athletic Training Student Signature                  Date
Communicable Disease/ Blood Borne Pathogens

Policy and Procedures

The purpose of the Mizzou Athletic Training Program (MATP) Communicable Disease Policy is to protect the health and safety of all parties. The purpose of this policy is to ensure the welfare of the students enrolled within this academic program in addition to patients that MATP students may come in contact with during their clinical educational experiences. This policy is designed to provide athletic training students, Preceptors and Faculty with a plan to assist in the management of students with infectious diseases as defined by the Centers for Disease Control (CDC). This policy was developed using the recommendations established by the CDC for health care workers (http://www.cdc.gov).

What are Communicable Diseases?

A communicable disease is a disease that can be transmitted from one person to another. There are four main types of transmission including: direct physical contact; air (through a cough, sneeze or other particulates inhaled); a vehicle (ingested or injected); and a vector (via animals or insects).

Communicable Diseases Cited by the CDC:

<table>
<thead>
<tr>
<th>Conjunctivitis</th>
<th>Human immunodeficiency virus (HIV)</th>
<th>Rubella</th>
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</thead>
<tbody>
<tr>
<td>Cytomegalovirus infections</td>
<td>Measles</td>
<td>Scabies</td>
</tr>
<tr>
<td>Diarrheal diseases</td>
<td>Meningococcal infections</td>
<td>Streptococcal infection</td>
</tr>
<tr>
<td>Diphtheria</td>
<td>Methicillin-resistant Staphylococcus auresus (MRSA)</td>
<td>Tuberculosis</td>
</tr>
<tr>
<td>Enteroviral infections</td>
<td>Mumps</td>
<td>Varicella</td>
</tr>
<tr>
<td>Hepatitis viruses</td>
<td>Pediculosis</td>
<td>Viral respiratory infections</td>
</tr>
<tr>
<td>Herpes simplex</td>
<td>Pertussis</td>
<td>Zoster</td>
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</tbody>
</table>
Guidelines for Prevention of Exposure and Infection

1. Pre-Athletic Training Students will successfully complete The MATP Blood borne Pathogen Training and Quiz in ATHTRN 1100, prior to clinical observation.

2. Students are required to submit up to date verification of immunizations prior to ATHTRN 2150. Students must have current immunizations, including:
   a. Childhood immunizations: (DPT/Polio/MMR)
   b. Tdap or Adult Td in the past 10 years
   c. Hepatitis B Series (may accept Hepatitis B surface antibody on a per case basis for student unable to locate Hepatitis B series documentation)
   d. Documentation of two-dose varicella vaccination series or a positive varicella titer
   e. Two-step TB skin testing with annual update. If submitting TB skin test results from another facility or physician, results must include "signature of person performing test, date read, mm of induration, and if negative or positive." An Interferon-gamma Release Assay (IGRA) with written documentation, done within three months of matriculation may be substituted.
      i. If there is a prior history of TB, previous positive test, or completion of treatment for TB infection or TB disease appropriate written documentation is required. Students unable to provide written documentation will undergo baseline testing for M. tuberculosis infection as determined by the Student Health Center medical staff. These students will also undergo annual symptom review in place of TST.
      ii. A newly recognized positive TST may require an IGRA and will receive an appropriate clinical evaluation and chest x-ray as determined by the Health Center medical staff. These students will also undergo annual symptom review in place of TST.
   f. Annual Influenza immunization
   g. Each athletic training student is responsible for obtaining any additional immunizations or tests required by specific clinical education sites.
   h. Students are responsible for all cost of immunizations, tests, and x-rays required by the MATP, as well as any required by the facility to which they are assigned. Athletic training students may utilize private physicians for the required immunizations, tests, and x-rays, provided documentation and pertinent results are provided to the Student Health Service.

3. During the professional phase of the MATP Athletic Training Students will successfully complete Blood borne Pathogen Training during the Practicum Courses ATHTRN 2150, 3150 and 4150. These Practicum courses are each Fall Semester so that each student completes training once a year.

4. Students are required to obtain a physical and submit documentation of the physical to the MATP, prior to ATHTRN 2150.

5. Students are required to use proper hand washing techniques and practice good hygiene at all times.

6. Students are required to use Universal Precautions at all times. This applies to all clinical sites.
7. Patient care should not be performed when the athletic training student has active signs or symptoms of a communicable disease.

**Guidelines for Managing Potential Infection**

1. Any student who has been exposed to a potential infection before, during, or after a clinical experience should report that exposure to his/her supervising Preceptor immediately and to the Clinical Education Coordinator.

2. The incidence response procedure for the MATP is as follows:
   Any individual sustaining a puncture injury, cut from sharps, or splatter to eyes, nose, or mouth should:
   a. For puncture injuries or cuts from sharps, expose, express (encourage bleeding if the wound is small) and thoroughly wash the wound area with soap and water for 15 minutes. If soap and water are not available, then an antiseptic (solution, wipe, spray) should be used.
   b. Wash any area exposed to blood or OPIM with tepid water and soap for at least 5 minutes. Alcohol-based hand rinses, gels, foams (containing 60+% alcohol) should be used on intact skin when water is not available.
   c. If splashes are to the eyes, irrigate eyes with clean water or commercially available eyewash solution for 15 minutes.
   d. Students that have a blood or OPIM incident should immediately telephone the Student Health Center, 573-882-7481 to arrange an urgent appointment.
   e. If Student Health is closed, the Student should report to the nearest emergency room.
   f. The Student and Preceptor must fill out a MATP Incident Report Form, signed by both Student and Preceptor. The completed form is given to the Clinical Education Coordinator.
   g. The Student is responsible for all medical costs incurred regarding the exposure incident.

3. Any student, who demonstrates signs or symptoms of infection or disease that may place him/her and/or his/her patients at risk, should report that potential infection or disease immediately to his/her supervising Preceptor and Clinical Education Coordinator.

4. The student is responsible for keeping the Coordinator of Clinical Education informed of his/her conditions that require extended care and/or missed class/clinical time. The student may be required to provide written documentation from a physician to return to class and/or clinical site.

5. If a student feels ill enough to miss ANY class or clinical experience that student should notify the appropriate Instructor or supervising Preceptor immediately.

By signing below, you indicate you understand and will abide by the MATP’s Communicable Disease Policy.

Athletic Training Student Name (Print) ___________________________ Date ___________________________

Athletic Training Student Signature ___________________________ Student ID ___________________________
Any individual sustaining a puncture injury, cut from sharps, or splatter to eyes, nose or mouth should:

1. For puncture injuries or cuts from sharps, expose, express (encourage bleeding if the wound is small) and thoroughly wash the wound area with soap and water for 15 minutes. If soap and water are not available, then an antiseptic (solution, wipe, spray) should be used.

2. Wash any area exposed to blood or OPIM with tepid water and soap for at least 5 minutes. Alcohol-based hand rinses, gels, foams (containing 60+% alcohol) should be used on intact skin when water is not available.

3. If splashes are to the eyes, irrigate eyes with clean water or commercially available eyewash solution for 15 minutes.

4. Students that have a blood or OPIM incident should immediately telephone the Student Health Center, 573-882-7481 to arrange an urgent appointment.

5. If Student Health is closed, the Student should report to the nearest emergency room.

6. The Student and Preceptor must fill out a MATP Incident Report Form, signed by both Student and Preceptor. The completed form is given to the Clinical Education Coordinator.

6. The Student is responsible for all medical costs incurred regarding the exposure incident.

Link to Communicable Disease/Blood Borne Pathogens Policy & Procedures
MIZZOU ATHLETIC TRAINING PROGRAM
Blood borne Pathogen
Athletic Training Student Exposure Incident Report

This form should be filled out as soon as possible after a Student exposure incident.

Student Name: _____________________________ DOB: _____________________________

MU Student ID: ___________________________ Student Phone Number: ______________

Preceptor: ________________________________ Preceptor Phone Number: _____________

1. Date of Exposure: _______________________

2. Time of Exposure: _______________________

3. Clinical Site\Location of Exposure: ________________________________

4. Describe clearly and in detail how the incident occurred: _______________________

5. Were there any witnesses to incident, if so, list names: _______________________

6. Location medical attention was given (Student Health Center, Emergency Room):

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

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__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

Athletic Training Student Signature ___________________________ Date ____________

Preceptor Signature ___________________________ Date ____________
HANDBOOK AGREEMENT

I, __________________________, attest that I have read and understand the MIZZOU Athletic Training Program Student Handbook. I agree to the guidelines set forth both academically and clinically. Any breach of the aforementioned policies will result in disciplinary action particular to the specific infraction.

Signature of this paper is also a written commitment to represent the University of Missouri and the Athletic Training Program in a mature and professional manner at all times.

________________________________________   _______________________
Student Signature                          Date
STUDENT POLICY VIOLATION FORM

Student Name: ________________________________ Date: ____________

MATP Handbook Violation/Code of Conduct Violation: ________________________________

__________________________________________________________________________

Description of Violation: ________________________________

__________________________________________________________________________

__________________________________________________________________________

Plan of Action for Correction: ________________________________

__________________________________________________________________________

__________________________________________________________________________

MATP Program Director: ________________________________

Signature_________________________ Date: ____________

Athletic Training Student: ________________________________

Signature_________________________ Date: ____________
Medical History Form

Name: ___________________________ Date of Birth: ___/___/___

Gender: Male or Female Age: __________

Respond by circling yes or no. Explain “Yes” responses at the bottom of this page. Positive responses do not imply denial of entrance into the Athletic Training Program.

Have you had or do you currently have any of the following?

<table>
<thead>
<tr>
<th>Medical Condition</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Visual Defects</td>
<td></td>
<td></td>
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<tr>
<td>Hearing Defects</td>
<td></td>
<td></td>
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<tr>
<td>Speech Defects</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cardiac Disease/Disorder</td>
<td></td>
<td></td>
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<tr>
<td>High Blood Pressure</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Family History of Cardiac Disease</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuberculosis, Lung, or Respiratory Problems</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hepatitis, Liver Disease</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sexually Transmitted Disease</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fainting Spells, Epilepsy or Convulsions</td>
<td></td>
<td></td>
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<tr>
<td>Diabetes</td>
<td></td>
<td></td>
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<tr>
<td>Kidney or Bladder Disease</td>
<td></td>
<td></td>
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<tr>
<td>Cancer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Back Injuries</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Joint Injuries</td>
<td></td>
<td></td>
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<tr>
<td>Any Previous Surgeries</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Immunosuppressive Therapy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Currently under Chemical Dependency Treatment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Do you Smoke</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Do you have Allergies</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Do you have a Disability that would prevent you from meeting the Technical Standards for the Athletic Training Program? Yes No

Explain:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

I have read the above and declare that I have no injury or illnesses other than as specifically herein noted. Any falsification or misrepresentation will be sufficient grounds for my release from the clinical progressions in the athletic training program.

Athletic Training Student ___________________________ Date ____________________
Physical Evaluation

Name ___________________________________________ Date of Birth __________________

Height _________ Weight _________ Pulse _________ BP ___ / ___ (___ / ___, ___ / ___ )

Vision R 20/______ L 20/______ Corrected Y N Pupils Equal Y N

<table>
<thead>
<tr>
<th>Musculoskeletal</th>
<th>Normal</th>
<th>Abnormal Findings</th>
<th>Initials</th>
</tr>
</thead>
<tbody>
<tr>
<td>Neck/back</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shoulder/arm</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Elbow/forearm</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Wrist/hand</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hip/thigh</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Knee</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Leg/ankle</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Foot</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Medical</th>
<th>Normal</th>
<th>Abnormal Findings</th>
<th>Initials</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appearance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Eyes/ears/nose/throat</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lymph nodes</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Heart/pulses/murmurs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lungs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Abdomen</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Genitourinary (males)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Skin</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

NOTES ___________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________

CLEARED _________ NOT CLEARED _________ REASON __________________

RECOMMENDATIONS ___________________________________________

Signature of Physician __________________ Date __________

Address __________________ Phone __________
PHOTO WAIVER

For valuable consideration received, I hereby give The Curators of the University of Missouri, a public corporation, the absolute and irrevocable right and permission, with respect to the video and photographs that its employees have taken of me on

(Date)_________________________ (Location)____

(a) To copyright the same in the name of The Curators of the University of Missouri.

(b) To use, re-use, sublicense to other entities, publish and republish the same in whole or in part, individually or in conjunction with other photographs or images, in any medium including, but not limited to print, video, or the world-wide web, for all purposes, including advertising, trade or any commercial purpose throughout the world and in perpetuity.

I hereby release and discharge The Curators of the University of Missouri, a public corporation, its successors and assigns, its officers, employees and agents, and the members of the Board of Curators, from any and all claims and demands arising out of or in connection with the use of such photographs, film or tape, including, but not limited to, any claims for defamation or invasion of privacy.

I hereby consent to the release of said video tape, audio tape, film, photographs or any other medium for the above-stated purposes and in accordance with the terms stated above, pursuant to the consent provisions of the Family Educational Rights and Privacy Act, 20 U.S.C. 1232 et seq.

I am of legal age and have read the foregoing and fully understand the contents thereof.

________________________________________
Name

________________________________________
Date

Witnessed by:

________________________________________
BACKGROUND CHECKS

MU Athletic Training Program (ATP) applicants are required to complete 3 separate Criminal Background Checks. The results of these background checks are to be submitted to the Athletic Training Program Office, along with your application, by February 1. Background checks must be completed prior to admittance into the Professional AT Program.

Instructions:

1. Nationwide Criminal Back Ground Check Link for Student portal:
   [https://pointhr.com/MUAthleticTraining/](https://pointhr.com/MUAthleticTraining/) ($25.00)
   - A copy of this report will be sent directly to the ATP office.

2. Family Care Safety Registry Link: [http://health.mo.gov/safety/fcsr/](http://health.mo.gov/safety/fcsr/) ($12.00)
   - Once you have registered at the site, you will receive a confirmation letter via postal mail to your home address. This confirmation letter will indicate whether or not they you any records on file.
   - If no records found, include a copy of the confirmation letter with your application.
   - If records are found, you will need to go back into the website and request a full report to be processed for you. This report will be mailed to your home. Once received, you will need to copy the report and include it with your application.

3. Office of Inspector General’s List of Excluded Individuals:
   - This report will tell you if you have an exclusions to be reported, preventing you from working in a healthcare environment.
   - If no exclusions, this will be indicated at the time of your search. Submit a copy of the no-exclusions report along with your application.
Permission for AT Student to Record Hours Not Consistent with Policy

The University of Missouri Athletic Training Program policy regarding clinical hours is found in the AT Program Student Handbook in Section 4. Section 4.4.a. pertains to the minimum and maximum number of clinical hours a student may participate in during a clinical education experience (rotation). This section of the policy states, “Students enrolled in an MATP Clinical course will complete a minimum of 5 hours and a maximum of 35 hours per week.”

In rare and extenuating circumstances there could be a situation in which the student cannot meet the minimum or may exceed the maximum number of hours. This kind of situation should be predictable with good scheduling each week of the clinical experience. When it is known the student will be in this situation, this form must be completed by the student and signed by the supervising preceptor. This form must be signed by the student and the supervising preceptor, then be presented to the Program Director no later than 3 days prior to date permission is required for consideration of approval. If the Program Director does approve of this, he/she will sign the form, place a copy in the student file and provide a copy to the student and the Clinical Education Coordinator.

Nothing on this form or with this approval by the Program Director allows for any other deviation from the policy in Section 4. The student must continue to be granted a day off for the week and the hours must continue to be “quality hours.”

Student Name: ____________________________________________
Clinical Experience (rotation) Site: _______________________________
Preceptor Name: ____________________________________________
Justification for exception to Section 4.4.1.a. of the hours policy:
_________________________________________________________________
_________________________________________________________________
_________________________________________________________________

Student Signature _____________________ Date ______________
Preceptor Signature ___________________ Date ______________
Program Director Signature _____________ Date ______________
WEBSITES

Board of Certification
http://www.bocatc.org/

Board of Certification Standards of Professional Practice

Commission on Accreditation of Athletic Training Education
http://www.caate.net

State of Missouri, Missouri Division of Professional Registration
http://pr.mo.gov/athletictrainers.asp

Missouri Athletic Trainers’ Association
http://moata.net/

District 5: Mid-America Athletic Trainers' Association (MAATA)
http://maata.net/

University of Missouri, Office of Student Conduct
http://conduct.missouri.edu/

M-Book
http://mizzoulife.missouri.edu/resources/m-book/

Blood borne pathogen Training website
http://ehs.missouri.edu/bio/training/bbpor/bbpor.html

HIPPA Training
Mizzou ATP NATA Membership Policy

Edited an approved 3/21/2016

1. All 1st year students will become members of the NATA no later than December 1st of the year of admission to the program.

2. Students who are renewing their membership will complete payment by the last date set by the NATA for those utilizing the installment plan for payment of dues. This date will be announced to the students each year.

3. Failure to meet the NATA membership requirements will result in a loss of points in the Practicum Class the student is enrolled in at the time of the deadline. Each practicum course has 50% of the grade dedicated to performance and assignments in clinical education. Each day that passes after the deadline without verification of NATA membership will affect this portion of the grade in a negative manner.

4. In the case of a financial hardship for a student, the program director will review the situation and make a decision on an individual basis.
ATP Attendance Policy Template

The following is a template each syllabus will reflect. The number of absences in any specific course (“x” absences) will be based upon the credits hours and number of days a course meets each week. Please see your specific course syllabus for details.

Attendance in this course, and all ATP courses, is mandatory. The expectations of a health care professional begin with being dependable, on time, knowledgeable and skilled. Being absent from class not only creates challenges to the learning process, it begins to show a student may not be dependable in the work setting. Additionally, discussions had in class cannot be replicated. During discussions, it is expected that each student participate and contribute to the general knowledge of the class.

Students in this course will be permitted “X” absences. The reason for an absence does not matter, only that the student is absent or present in class. Students missing class will not be permitted to “make up” the work or points missed due to the absence. If a student misses class time, they will not be permitted to participate in their clinical experience on that day.

In addition to the “X” absences permitted, students will be granted one “Clinical Experience Absence” that can be made up. A clinical experience absence is one which occurs due to an assigned clinical experience (i.e. a primary care rotation, observing surgery by a team physician, travel with their assigned team with a Mizzou ATP preceptor – this includes Lincoln University and high school assignments). Points lost as a result of missed class time in this situation can be made up, but must be arranged with instructor prior to the absence. Students absent from class due to a “clinical experience” will be permitted to attend their clinical experience that day. It should be understood that a student may opt to use any number of their “X” permitted absences to attend what would be considered a “clinical experience absence” and will be allowed to make up work and not lose points if prearranged with the instructor. However, these types of absences DO COUNT toward the maximum absences permitted. In no case may the student miss more than “X” absences without suffering the consequences stated below.

If a student exceeds the maximum number of absences, their final grade will be lowered by 1 letter grade for EACH absence beyond the maximum.

In case of absence due to extenuating circumstances (i.e. long term illness, hospitalization, debilitating injury or medical condition, or family emergency) the student will be required to comply with the following:

1. Meet with the Office of Disabilities to determine what, if any, accommodations need to be made.
2. The student must meet or communicate with the AT Program Director to develop a plan for return to class and make arrangements for any special accommodations determined by the Office of Disabilities the student may need to be successful in the program.
3. If, due to a long term illness, hospitalization or debilitating condition, a student is absent for an extended length of time, it may be in the student’s best interest to apply for a “leave of absence.”